

**Parriss & Associate Resource Center**

**Contract for Service Initial Business Plan and Coaching Session**

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**Business:** Parriss & Associate Resource Center  
[marie@parrissassociate.com](mailto:marie@parrissassociate.com)  
**(770) 853-6177**

**Recipient:**  
**email**

The contract is between *Parriss & Associate Resource Center* hereafter known as (the “Business”) and ( ) hereafter known as (the “Client”) dated ( ). The client is hiring the Business for the services that will be provided by Marie Holliday as described in the contract.

**Terms**

1. *Marie Holliday* will help the client to develop an Initial Business Plan, to include (4) Coaching sessions via teleconference.
2. The maximum time for each coaching session provided by Marie Holliday will be 30 minutes.
3. Marie Holliday will help the client to develop **(4) Business Goals** to include in the initial business plan, over the course of **(4)** coaching session.
4. *Marie Holliday* will help the client to develop **(3) Measurable Objectives (steps)** that will directly **link to each Business Goal**, to be included in the initial business plan.
5. Marie Holliday will help the client to develop a total of **(12) Measurable Objectives (steps)** to be included in the Initial Business Plan, by the end of the **(4th)** paid coaching session.
6. The total price for the services of developing the initial business plan, (4) coaching sessions of a maximum time of 30 minutes, to develop (4) business goals, to develop (3) measurable objectives that will link to each business goal is **\$200 dollars**.
7. The total amount of **\$200 dollars** can be paid in **(4)** installments of **\$50 dollars** each for the services as indicated in numbers **(1-6)** of this contract.

**Initial**

This contract may be initialed electronically or in hard copy. If initialed in hard copy, it must be returned to the business (via) email for valid record. Electronic initial count as original for all purposes.

**Recipient Initial:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Terms

8. *Marie Holliday* will provide follow up coaching sessions for returning customers who may need additional coaching support to revise their Business Plan, the cost of each follow up coaching session is **\$30 dollars** for a maximum time of 30 minutes, a receipt will be provided for each paid follow up coaching session.
9. It is understood all services will be conducted **via teleconference** and the date and time will be scheduled by Marie Holliday for each coaching session.
10. It is understood as stipulated in this contract payment is due at time of service **via** cash app information for cash app payment will be provided by Marie Holliday after the contract has been signed by both parties.
11. It is understood as stipulated in this contract there is **No Refund** paid to the client by the Business, once service has been provided by Marie Holliday **(No Exceptions)**.
12. It is understood either party may terminate this contract with a ten-day written notice. Any non-refundable deposits made and any expenses incurred up to that point will not be refunded.
13. It is understood the contract will automatically terminate once the following services have been provided by Marie Holliday, to help the client develop an initial business plan, to include **(4)** coaching sessions. To help the client to develop **(4)** Business goals to be included in the initial business plan, over the course of **(4)** coaching sessions. To help the client to develop **(3)** measurable objectives that will directly link to each business goal, to be included in the initial business plan. It is understood that Marie Holliday will help the client to develop a total of **(12)** measurable objectives to be included in the initial business plan, by the end of the **4<sup>th</sup>** paid Coaching session.

### Initial

This contract may be initialed electronically or in hard copy. If initialed in hard copy, it must be returned to the business (via) email for valid record. Electronic initial count as original for all purposes.

**Recipient Initial:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Terms

14. It is understood the total cost for the services indicated in **number thirteen** of this contract is **\$200 dollars**. The **\$200 dollars** can be paid in **(4)** installments of **\$50 dollars** each or paid in full after the free initial consultation, the completion and submission of customer application and contract.

### Signatures

This contract may be signed electronically or in hard copy. If signed in hard copy, it must be returned to the business (**via email**) for valid record. Electronic signatures count as original for all purposes.

By typing their names as signatures below, both parties agree to the terms and provisions of this contract.

#### Business Signature

Owner name : Marie Holliday

Owner signature: \_\_\_\_\_

Business date signed: \_\_\_\_\_

#### Recipient Signature

Recipient name: \_\_\_\_\_

Recipient signature: \_\_\_\_\_

Recipient date signed: \_\_\_\_\_